

Roberts Creek Official Community Plan Commission (RCOCPC)

**Board Meeting Minutes: December 14, 2005
Roberts Creek School**

Present: David Moul, Elaine Futterman, Mike Allegretti, Trish DesBrisay, Germaine Wilson, Mark Lebbell, Norma Brow, Sheila MacLean, and Suzy Naylor
Regional Director: Donna Shugar
Guest: Carolann Glover

Regrets: Graham

Absent: Jim

- 1) **Opening and Check-in:** As there were new members to the Committee, introductions were made. The meeting commenced at 7:05 pm
- 2) **Agenda:** The 6 item agenda distributed on Dec.12, via e-mail, was adopted (attachment #1). The Director's Report was added as item #7. The two other additions suggested by David (i.e. status of the pier and Pen Pub cleanup) were incorporated into the Director's report (item 7).
- 3) **Elections:** Donna took the chair to run the elections. After some discussion, it was mutually agreed by all that Elaine would Chair, Mark would serve as Vice-Chair and David would continue on as Secretary.
- 4) **Approval of Previous Minutes:** Mike moved that the previous minutes be adopted. Trish seconded. Motion carried.
- 5) **Correspondence:**
No correspondence was noted.
- 6) **Business Arising from the Previous Minutes:**
 - 6.1) **(Trails – Item 6.1)** Germaine reported on the activities of the Trails Committee. She noted that the committee strongly agreed that trail development should not favour one area, but be equally distributed throughout the community. Results from the survey, handed out at the Open House, indicated high demand for beach access and a desire to have 'circular or loop' trails.
She and Mark stated that the committee work from a list of 10 factors in an attempt to prioritize which trails should be developed first. Of course, the major problem was how the money made available could best be used.
The next meeting of the Committee will be on January 10th.
Comments were made concerning our inability to get cost breakdowns from the Parks Division for previous trail projects (e.g. the Robinson Bridge).
Donna said the committee should be aware of Don Legault's (Ministry of Transportation) need to have input about trail development on road accesses.
 - 6.2) **(Cycling Paths – Item 6.2)** Donna reported on The Provincial Cycling Initiative Project. At the SCRD Board meeting in November (old

Board) the impression was left that the SCRD staff could use previous reports to generate a new proposal prior to the January 2006 deadline.

Donna informed the OCPC that the Cycling Initiative was on the agenda of the Community Services Committee meeting scheduled for Dec 16.

Two options will be presented to the Board.

Option 1: wait until 2007, Option2: apply now.

Mike motioned that the Regional Director for Roberts Creek ask the SCRD Board to generate a proposal for the Provincial Cycling Initiatives Project for 2006, prior to the January 2006 deadline. Since up to \$250,000 in matching funds are available and that time is of the essence, the proposal should be based on the existing 1996 Regional Bicycle Report, which recommends a cycling path on Lower Road in Roberts Creek. Mike will follow up this verbal request with a written letter (cc copy to Rebecca Porte).

Germaine seconded the motion.

Unanimous approval.

(Action: Mike)

6.3) (Integrated Stormwater Management Planning - Item 4.2)

Carolann and Donna attended one of the Open House meetings. From their observation, there was a good turnout. Most people who came were seeking answers to specific issues relating to their own property. Donna was impressed that the consultants even offered to do an on site inspection for her.

Donna will try and keep tabs on the Management Planning process.

Norma made a comment that the RCOPC Plan characterizes much of Roberts Creek soil as having limited absorption capacity and is indicative of some of the hurdles that must be faced with controlling stormwater.

6.4) (Greenshores – item 6.3) Mark (Roberts Creek project coordinator) gave a report on the Greenshores project.

- Greenshores is a project run through the Environmental Stewardship Division of the B.C. Ministry of Environment.
- The project will commence in early January 2006 and last for 3-4 months.
- A community workshop to be held in the Spring, is integral to the project.
- Brian Emmett, (Director of the Marine Environmental Division of Archipelago Marine Research Ltd.) will be the Greenshores lead person. His initial site visit is planned for January 4-5, 2006.
- There will be a public meeting on Wednesday January 4, at 7:00 pm, in the Roberts Creek Library. Mark has posters ready to be distributed.
- Hopefully, the project will assist in the development of a framework for shoreline development and “language” that we can incorporate into our OCP.
- The following were noted as goals of the project:
 - 1) document types of sediment
 - 2) note the different types of shoreline protective measures used
 - 3) what alternatives are available

- 4) use a check list for protective works
- 5) create a checklist specifically for Roberts Creek
- 6) host a workshop on findings
- 7) suggest "language" for the OCP

Several committee members asked where the high tide line is and what can be done if this mark has been ignored in shoreline development.

7) **Director's Report**

Note: Donna's report included many of the items above and her remarks have already been incorporated. Below are additional items.

7.1 **Status of the Pier**

The I beams supporting the pier are corroding. Randy Udahl was told the structure had a life of 2-3 more years but only if large groups of people (15 or more) did not gather on the structure. Therefore, as a safety issue, the platform has been cordoned off. Substantial repairs will need to be done and will be a function of SCRD parks division.

Before repairs are undertaken it was thought prudent to wait for comments from the Greenshores project.

(It was suggested to Donna that she get Randy to put in place signage which explains the corrosion and the safety issues.)

7.2 **Nicholas Simons' letter**

Donna read from a copy of the letter Nicholas Simons wrote to Rich Coleman (Ministry of Forests) and cc'd to the SCRD Board. In the letter Mr Simons asks that Coleman postpone Sechelt's community forest application until conflicting concerns were addressed. Mr Simons offered to assist to bring the various parties together.

Donna made a motion to the Board that they endorse the letter.

The motion was defeated.

Suzu motioned that the OCPC write a letter to the SCRD Board which would endorse the letter and affirm our belief in the value of conflict mediation. Seconded by Mike.

Approved. (Action: Suzu)

7.3 **Art Scan**

Donna briefly referred to Art Scan for the Coast. This is a program to create a cultural plan for the coast by developing a new, or enhancing, the existing data base.

7.4 **Pen Pub cleanup**

The cleanup from the fire has not happened. Evidently the Board has tried to communicate with the owner(s) but have not been successful. As this is private property options are limited. By-law enforcement might have more information.

(Action: David)

8) **OCP Review Items:**

The following items have been identified so far:

OCP – Items for Review

- 1) Beach access
- 2) Foreshore erosion and retaining walls
- 3) Addition of a mission statement
- 4) Road allowances
- 5) Signage

- 6) Tree retention on private land
- 7) Greenways
- 8) Design guidelines for the commercial core
- 9) Change bylaws to permit home based business proprietors to be able to teach or offer classes.
- 10) Lighting
- 11) Property usages
- 12) More types of unique zoning.
- 13) Downtown parking (new)
- 14) ALR review (new)
- 15) Terms of reference and a mission statement

9) *Next Meeting* The next meeting will be on January 18th at 7:00 pm in the Roberts Creek School

10) *Adjournment* The meeting adjourned at 8:45 pm.

Attachments

Attachment # 1

Suggested OCPC Agenda Items for Dec. 14/05

1. Election of officers: Chair, Vice Chair, Secretary
2. Minutes
3. Trails: report from trails committee
4. Stormwater Management Planning Open house: report from members who attended
5. Greenshores project: report from Mark. Action?
6. Letter from Nicholas Simons to Minister of Forests: action?